



Submitting a foreign credentials evaluation to the  
Oklahoma State Board of Licensure for Professional Engineers & Land Surveyors  
([www.pels.state.ok.us](http://www.pels.state.ok.us))

Please submit the following documentation:

Note: if you are unclear as to whether you need an ABET evaluation as well as a detailed evaluation, please contact the Oklahoma State Board at 405.521.2874.

**For a standard detailed evaluation:**

- FCSA Application ([www.fcsa.biz/apply.shtml](http://www.fcsa.biz/apply.shtml))
- Original / attested academic documents sent to FCSA in a sealed envelope from the university of origin (NO EXCEPTIONS). Send to 1910 Justin Lane, Austin, TX 78757-2411. A form suitable for such document requests is available on our website ([www.fcsa.biz/request\\_doc.shtml](http://www.fcsa.biz/request_doc.shtml)).
- If your documents are printed in any language other than English or Spanish, a *certified* English translation must be provided for each. English translations must also be submitted for documents in Spanish, but may be provided by the applicant and are not required to be certified.
- Fee for a detailed evaluation (\$110 payable by check, money order, or credit card)

**For a standard detailed evaluation plus evaluation to ABET standards:**

- FCSA Application ([www.fcsa.biz/apply.shtml](http://www.fcsa.biz/apply.shtml))
- Original / attested academic documents sent to FCSA in a sealed envelope from the university of origin (NO EXCEPTIONS). Send to 1910 Justin Lane, Austin, TX 78757-2411. A form suitable for such document requests is available on our website ([www.fcsa.biz/request\\_doc.shtml](http://www.fcsa.biz/request_doc.shtml)).
- Syllabus (course descriptions) of your studies from the year of graduation.
- If your documents are printed in any language other than English or Spanish, a *certified* English translation must be provided for each. English translations must also be submitted for documents in Spanish, but may be provided by the applicant and are not required to be certified.
- Fee for a detailed evaluation plus ABET (\$195 payable by check, money order, or credit card)

Evaluations are usually completed about two weeks after the receipt of all required materials, though rush services are also available. Please see the application form for fee schedule and mailing options.

Foreign Credentials Service of America  
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Austin, TX 78757-2411

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