



**Submitting a foreign credentials evaluation to the  
Accountancy Board of Ohio [acc.ohio.gov](http://acc.ohio.gov)**

- \_\_\_ FCSA application <http://www.fcsa.biz/apply.shtml>
- \_\_\_ Original/attested academic documents sent to FCSA in a sealed envelope from the university of origin.  
Send to 1910 Justin Lane/Austin TX/78757-2411).  
Document request form [http://www.fcsa.biz/request\\_doc.shtml](http://www.fcsa.biz/request_doc.shtml)
- \_\_\_ Certified English translations, if necessary.  
If your documents are in Spanish, you may translate them yourself.
- \_\_\_ Syllabus (course descriptions) of your studies
- \_\_\_ Fee for a detailed evaluation (\$110 payable by check, credit card or money order)

Evaluations will be completed about two weeks after file is complete.  
Rush service is available. Please see application for fee schedule and mailing options.

*Foreign Credentials Service of America  
1910 Justin Lane  
Austin, TX 78757-2411*

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